



Luces de Navidad

Product/Craft Vendor Application

Process of Application:

Product/Craft vendors who wish to participate at the Luces de Navidad event must submit an application and be approved by the City of Tolleson. We limit the number of booth space to ensure a high quality show for vendors and guests. Due to limited space and the process of selection, some otherwise qualified applicants may be declined. The City of Tolleson has the right to approve or decline vendors according to regulation without limitation.

Selection Process:

1. The City of Tolleson will select vendors based on quality and the needs of the city for this event. **All applications need to be mailed, emailed or dropped off by the due date, August 3.** We will select the vendors and notify the vendors that have been selected within one week.
2. All decisions are final and cannot be appealed. All vendors will be notified by email or by phone call within 1 week of receiving vendor application and fees.
3. Only items, which have been approved by the City of Tolleson are allowed at the event. Any items not selected or approved are subject to removal at any time during the event.
4. The City of Tolleson designates all spaces.
5. All setup and equipment is the responsibility of each vendor, including electricity.

Luces de Navaidad Information:

Location: Paseo de Luces
94th Ave to 91st Ave – Van Buren St.
Tolleson, AZ 85353

Date: Friday, December 7 – 6:00 pm – 12:00 am
Saturday, December 8 – 12:00 pm – 12:00 am

For more information call Ruth Espinoza @ 632-936-2754 or respinoza@tollesonaz.org



Luces de Navidad

PRODUCT/CRAFT VENDOR APPLICATION

CHECKLIST:

- Read all information carefully
- Fill out one application per vendor. Make copies of this application for your records.
- You will be notified by mail, email or phone within 1 week after receiving application.
- **There is a charge of \$200.00 per booth/vendor.**
- **You can also put your credit card information.**
 CC# _____ Exp: _____ CCV: _____
 Name on CC: _____
- **Include your fees. Check or credit card info must be included. It will not be processed until you are selected.**

Mail or deliver application and fee to:

City of Tolleson
 ATTN: Ruth Espinoza
 9555 W. Van Buren
 Tolleson, AZ 85353

Deadline to submit is August 3, 2018

Make check payable to: City of Tolleson

Organization name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Day phone: _____ Evening phone: _____ Fax: _____

Cell phone: _____

E-Mail: _____

Description of product/craft: _____

 Signature Date Print name

THANK YOU FOR YOUR INTEREST IN THE CITY OF TOLLESON'S LUCES DE NAVIDAD