



# LUCES DE NAVIDAD

## PARADE ENTRY FORM



Saturday, December 8, 2018 – 7:00 pm

Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street or P.O. Box City Zip

Contact Information: \_\_\_\_\_  
Phone Cell E-mail

Please circle one of the following categories which best describes your entry:

CATEGORY 1: EQUESTRIAN # in entry \_\_\_\_\_ Type \_\_\_\_\_

CATEGORY II: SPECIALITY VEHICLES Classic \_\_\_\_\_ Car Club \_\_\_\_\_ # of cars \_\_\_\_\_

CATEGORY III: FLOATS Size \_\_\_\_\_ How will it be pulled \_\_\_\_\_

CATEGORY IV: MARCHING UNITS # of people \_\_\_\_\_ Ages \_\_\_\_\_

CATEGORY V: BANDS # of people \_\_\_\_\_ Ages \_\_\_\_\_

CATEGORY VI: OTHER Description \_\_\_\_\_ # of people/vehicles \_\_\_\_\_

Will your entry have music? \_\_\_\_\_ What form? \_\_\_\_\_

The Luces de Navidad Parade is designed to be a family event. The committee reserves the right to reject any entry it deems not appropriate to this community parade. We encourage each participant to help us celebrate our heritage in a fun creative way.

DEADLINE: November 30, 2018

For more information contact Lisa Gallegos at 623-936-2748

Return entry form to: Lisa Gallegos at [lgallegos@tollesonaz.org](mailto:lgallegos@tollesonaz.org)

Or Mail to: Community Services – Attn: Lisa Gallegos

9555 W. Van Buren St – Tolleson, AZ. 85353

Or fax to: 623-936-9793

Specific parade information will be sent out after a parade entry form is received.

PLEASE PROVIDE INFORMATION FOR THE REVIEWING STAND ANNOUNCEMENT. THE CITY OF TOLLESON RESERVES THE RIGHT TO LIMIT THE NUMBER OF PARADE ENTRIES BY EITHER CATEGORY OR BY QUANTITY.

Parade Commentary for Review stand:

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Responsible Person of Entry:

I, \_\_\_\_\_ agree to participate in the City of Tolleson Luces de Navidad parade on Saturday, December 8, 2018. In consideration for being accepted as a participant, we irrevocably grant the City of Tolleson the exclusive right to use in any media our name, likeness, photos or reproduction of our performance for any purpose including promotion, advertising or otherwise. With these rights, we hereby release the City of Tolleson and its agents from any claim, liabilities and/or damages which may now or in the future arise by reason of such use. Furthermore, we acknowledge that we are aware of the risks associated with participation in the parade and, therefore, on our behalf and that of our heirs, do release the City of Tolleson and its agents from any and all claims, liabilities and/or damages on account of any personal injury or property damage which may occur from any cause before, during or after the parade. I have read the rules, guidelines and information regarding the parade.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date



# LUCES DE NAVIDAD

## Parade Rules and Guidelines

### Planning your entry

A Parade Entry Form or Parade Application must be signed and submitted. The form may be downloaded from the City of Tolleson's website.

**NO OTHER SANTA IS ALLOWED.** Santa Claus and his sleigh are provided by the committee. All parade entries may be historical, humorous, or modern in design, as long as they are in good taste. Remember a large part of the audience will be children. Floats may not exceed ten (10) feet in width and 13.5 feet in height. Entries may use sound amplification for musical purposes, but not for addressing the audience—no speeches/campaigning please!

Remember this is a festive light parade. **All applicants must have adequate lighting on their entry.** This includes floats, any vehicles, marching bands, marching units, car and motorcycle clubs, and groups that are walking.

### Before the Parade

Staging Area Opens at 5:00 p.m. Entries must check in at the check in area where a number will be assigned that will be your place in the line-up. Entries may begin to park on Van Buren Street.

Police Officers will then direct entries to line up on Van Buren Street according to the number that was given to them when they checked in.

If you need to pull out from the parade, please call (623) 256-7650.

### Judging

All entries are judged during the parade. Winners may be contacted at a later day.

### During the Parade

At least one person must be designated as a guide for your entry to ensure safety and distance along the route. This guide must be 18 years and older. The guides will walk beside their entry and be responsible for making sure that their entry stays in line and keeps a 30 feet distance from the other entries.

For the safety of all, **NO MATERIALS MAY BE THROWN.** The City lights will be turned off and this would cause an endangerment to the children. But materials **MAY BE HANDED OUT ALONG THE PARADE ROUTE.** This includes candy, flyers, literature, etc.

Parade speed is a maximum of 15 mph. Entries who falter may be asked to step aside and let others pass. Animal entries (Horses, etc.), please **BE PREPARED TO CLEAN UP AFTER YOUR OWN ANIMALS.**

**DO NOT STOP IN THE MIDDLE OF THE STREET.** Stopping holds up the parade progress.

Dress warmly and prepare for any kind of weather. Bring extra blankets or warm clothing, especially for children.

### End of Parade

The parade will end on 92<sup>nd</sup> Avenue. Entries will continue north on 92<sup>nd</sup> Avenue to Taylor Street and turn left on Taylor Street and continue down to 96<sup>th</sup> Avenue to disband. All entries will be directed to a specific area by a police officer.

# Luces de Navidad Parade Route & Staging

