



Luces de Navidad

Food Truck Vendor Application

Process of Application:

Food vendors who wish to participate at the Luces de Navidad event must submit an application and be approved by the City of Tolleson. We limit the number of booth space to ensure a high quality show for vendors and guests. Due to limited space and the process of selection, some otherwise qualified applicants may be declined.

You must get a city of Tolleson business license, which is good for the year. The cost is \$120.00 for food trucks.

\$60.00 for food vendors that set up on the street (not normal)

You can pay online or in person at city hall, 9555 W. Van Buren.

<http://az-tolleson4.civicplus.com/DocumentCenter/View/2453>

The state has its fees too.

<https://azdor.gov/transaction-privilege-tax/tpt-license/applying-tpt-license>

Selection Process:

1. The City of Tolleson will select vendors based on quality and the needs of the city for this event. **All applications need to be mailed, emailed or dropped off by due date November 15th.** We will select the vendors and notify the vendors that have been selected within one week after deadline.
2. All decisions are final and cannot be appealed.
3. Only items, which have been approved by the City of Tolleson are allowed at the event. Any items not selected or approved are subject to removal at any time during the event.
4. The City of Tolleson designates all spaces.
5. All setup and equipment is the responsibility of each vendor, electricity will be provided in ramada areas only. **Food trucks must provide their own generators.**
6. The Tolleson Teen Council will be selling hot chocolate and coffee. No vendors can sell these items.

Luces de Navidad Information:

Location: Paseo de Luces
94th Ave to 91st Ave. Van Buren
Tolleson, AZ 85353

Date: Friday, December 13 – 6:00 pm – 12:00 am
Saturday, December 14 – 12:00 pm – 12:00 am

For more information call Ruth Espinoza @ 632-936-2754 or respinoza@tollesonaz.org



Luces de Navidad

FOOD TRUCK VENDOR APPLICATION

CHECKLIST:

- Read all information carefully
- Fill out one application per vendor. Make copies of this application for your records.
- You will be notified by email or phone within 1 week after receiving application.
- **There is a charge of \$75.00 per booth, if not selected, your check will be shredded.**
- **Please put your credit card information to reserve your application.**
 CC# _____ Exp: _____ CCV: _____
 Name on CC: _____
- **Include your fees.**

Mail, email or deliver application and fee to:

City of Tolleson
 ATTN: Ruth Espinoza
 9251 W. Washington St.
 Tolleson, AZ 85353

Deadline to submit is October 11, 2019

Make check payable to: City of Tolleson

Organization name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell phone: _____

Description of food (attach a full menu) _____

Food Truck Permit # _____

City License # _____ **If you already have one**

Signature _____ Date _____ Print Name _____

THANK YOU FOR YOUR INTEREST IN THE CITY OF TOLLESON'S LUCES DE NAVIDAD