

Application Instructions

Application forms may be obtained from:

Tolleson City Hall
9555 W. Van Buren
Tolleson, AZ 85353
(623) 936-7111

Monday to Friday
8:00 am – 5:00 pm

www.tollesonaz.org

All applications and supplements must be signed and received by the Human Resources Department by 5:00 pm on the closing date.

Please allow **4 weeks**, from the closing date, to receive notification of your application status.

If you are selected as a candidate for a face to face interview, you will receive notification in the mail.

All applications and supplements must be signed and received by 5:00 p.m. on the deadline date. Refer job posting for deadline date.

Pre-Employment Requirements

The pre-employment requirements will vary based on the position. The following may be required prior to employment:

- Successful completion of selection process
- Successful completion of drug screening
- Successful completion of physical exam
- Successful completion of background investigation and polygraph