



# Luces de Navidad

## ***Food Truck Vendor Application***

### **Process of Application:**

Food vendors who wish to participate at the Luces de Navidad event must submit an application and be approved by the City of Tolleson. We limit the number of booth space to ensure a high quality show for vendors and guests. Due to limited space and the process of selection, some otherwise qualified applicants may be declined.

You must get a city of Tolleson business license, which is good through December 31<sup>st</sup>. The cost is \$120.00 mobile food vendors.

\$60.00 for food booths that set up on the street (not normal)

You can pay by check or cash at city hall, 9555 W. Van Buren, Tolleson, AZ. 85353 or by mail. No credit or debit cards accepted. Contact city hall for any questions at 623-936-7111.

Business License Application - <http://az-tolleson4.civicplus.com/DocumentCenter/View/2453>

The state has its fees too. Click here to apply for an Arizona Transaction Privilege Tax License.

<https://azdor.gov/transaction-privilege-tax/tpt-license/applying-tpt-license>

### **Selection Process:**

1. The City of Tolleson will select vendors based on quality and the needs of the city for this event. **All applications need to be mailed, emailed or dropped off by due date October 11<sup>th</sup>.** We will select the vendors and notify the vendors that have been selected within one week after deadline.
2. All decisions are final and cannot be appealed.
3. Only items, which have been approved by the City of Tolleson are allowed at the event. Any items not selected or approved are subject to removal at any time during the event.
4. The City of Tolleson designates all spaces.
5. All setup and equipment is the responsibility of each vendor, electricity will be provided in ramada areas only. **Food trucks must provide their own generators.**
6. The Tolleson Teen Council will be selling hot chocolate and coffee. No vendors can sell these items.

### **Luces de Navidad Information:**

**Location:** Paseo de Luces  
94<sup>th</sup> Ave to 91<sup>st</sup> Ave. Van Buren  
Tolleson, AZ 85353

**Date:** Friday, December 13 – 6:00 pm – 12:00 am  
Saturday, December 14 – 12:00 pm – 12:00 am

**For more information call Ruth Espinoza @ 632-936-2754 or [respinoza@tollesonaz.org](mailto:respinoza@tollesonaz.org)**



# Luces de Navidad

## FOOD TRUCK VENDOR APPLICATION

### CHECKLIST:

- Read all information carefully
- Fill out one application per vendor. Make copies of this application for your records.
- You will be notified by email or phone within 1 week after receiving application.
- **There is a charge of \$75.00 per booth, if not selected, your check will be shredded.**
- **Please put your credit card information to reserve your application.**  
 CC# \_\_\_\_\_ Exp: \_\_\_\_\_ CCV: \_\_\_\_\_  
 Name on CC: \_\_\_\_\_
- **Include your fees.**

Mail, email or deliver application and fee to:

City of Tolleson  
 ATTN: Ruth Espinoza  
 9251 W. Washington St.  
 Tolleson, AZ 85353

**Deadline to submit is October 11, 2019**

**Make check payable to: City of Tolleson**

Organization name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Description of food (attach a full menu) \_\_\_\_\_

\_\_\_\_\_

**Food Truck Permit #** \_\_\_\_\_

**City License #** \_\_\_\_\_ **If you already have one**

Signature \_\_\_\_\_ Date \_\_\_\_\_ Print Name \_\_\_\_\_

**THANK YOU FOR YOUR INTEREST IN THE CITY OF TOLLESON'S LUCES DE NAVIDAD**