



FOUNDER'S WHOOPEE DAZE FESTIVAL 2020

NON-FOOD RETAIL VENDOR APPLICATION PRODUCT – CRAFT - INFORMATIONAL

Process of Application:

Craft/product/informational vendors who wish to participate at the Founder's Whoopee Daze Festival event must submit an application for approval by the City of Tolleson. There is a limited number of booth space to ensure a high quality show of vendors. Due to limited space there is no guarantee of your selection for our events. All vendors must comply with the following required forms and/or permits.

Required forms and licenses:

City of Tolleson business license: <http://az-tolleson4.civicplus.com/DocumentCenter/View/2453>

State of AZ Transaction license: <https://azdor.gov/transaction-privilege-tax/tpt-license/applying-tpt-license>

For more information on license please contact Tolleson city hall at 623-936-7111.

(Credit cards are NOT accepted for business license or permits)

Vendor application must be complete. (Attached to this form)

- ❖ Application will not obtain final approval without proper permits and city and state licenses.
 - This applies to all retail sales and services rendered for profit.

Selection Process:

1. The City of Tolleson will select vendors based on quality and the needs of the city for this event. All applications need to be mailed, emailed or dropped off in person by **Friday, March 13, 2020**. Vendors will be selected and notified within 10 days of submittal.
2. All decisions are final and cannot be appealed.
3. Items which have been approved by the City of Tolleson are allowed to be sold at the event. Any items not selected or approved are subject to removal at any time during the event.
4. The City of Tolleson designates all spaces.
5. All setup and equipment is the responsibility of each vendor. Electricity will be provide in covered areas only.
6. **Must attend all 3 days**

Founder's Whoopee Daze Festival Information:

Location: Veterans Park
8601 W. Van Buren
Tolleson, AZ 85353

Date: Friday – April 17 – 6:00 – 11:30 pm
Saturday – April 18 – 12:00 – 11:30 pm
Sunday – April 19 – 12:00 – 10:00 pm

For more information contact Ruth Espinoza @ 623-936-2754 or respinoza@tollesonaz.org



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CHECKLIST:

- Read all information carefully
- Fill out one application per vendor. Make copies of this application for your records
- **There is a charge of \$150.00 per booth/vendor.**
Include payment: Make check payable to City of Tolleson
- City of Tolleson business license
- State of AZ Transaction license

*Application will not obtain final approval without proper permits and city and state licenses and all fees paid.

Mail or deliver application and fee to: Make check payable to City of Tolleson

City of Tolleson
ATTN: Ruth Espinoza
9251 W. Washington St.
Tolleson, AZ 85353

Deadline to submit is Friday, March 13, 2020

❖ You will be notified by email or phone within 10 days after receiving application.

Organization Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: _____

E-Mail: _____

Description/list of product/items for sales: _____

Items not listed will be removed from sales.

Signature

Date

Printed name

THANK YOU FOR YOUR INTEREST IN THE CITY OF TOLLESON'S FOUNDER'S WHOOPEE DAZE FESTIVAL